Emory University Department of Medicine  
Ambassador Program Guide  
November 2016

Site: Grady Memorial Hospital

Grady Site Director:

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The goal of the ambassador program is to match recently hired DOM physicians with the appropriate Grady Memorial Hospital faculty and resources to help with ease of integration into the specific site in which they will be working. This guide is designed to provide new hires direction to online and printed resources. In addition to receipt of this guide, an individual meeting will be arranged between each newly hired Emory Department of Medicine working primarily at Grady Memorial Hospital and a Grady DOM Site Ambassador.

Special thanks to Dr. Steven Gorbatkin for creating an initial version of this document from which much of this has been adapted.

Updated: November 2016
The Physician Resource People at the Grady Memorial Hospital (and the topics they are the primary contact for) are:

J. Richard Pittman, MD  
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Location: IDP/Ponce Clinic

Neil Winawer, MD  
Director, Grady Hospital Medicine Unit  
Area: Navigating the Inpatient Services, Promotion Packets  
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Location: FOB 447
I. EPIC

To enroll in classes:

Go to [http://gradyu.gradyhealth.org](http://gradyu.gradyhealth.org)

Enter your Grady ID number with a ‘p’ after the number as your login ID:

- Ex: **123456p** (p for provider)

Click on **Enroll in Class**. This will populate your class schedule with over 10 pages of options.

**CLICK ON THE FILTER BY CURRICULUM DROP DOWN BOX, AND SELECT ‘EPIC EMR FOR PHYSICIANS’**

**CLICK ON THE FILTER BY COURSE DROP DOWN BOX, AND SELECT ‘PHYSICIAN TRACK C – F – J.’ **

Click on **Enroll** to sign up for your preferred classes and times.

Once you have enrolled in the necessary classes, click on **To Do** to review your class schedule.

You may change your class schedule at any time by clicking on **Unenroll**.

Training Requirements:

<table>
<thead>
<tr>
<th>Training Requirements</th>
<th># of Classes</th>
<th>Class Names</th>
<th>Times Offered</th>
</tr>
</thead>
<tbody>
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A. Atlanta Clinical Resources

A wealth of information, including access to DynaMed, the New England Journal of Medicine, OVID, and access to the Emory Simon Paging system is available under the Grady home page.

B. Contacting other Staff Members

Most faculty can be reached through the Simonweb Paging System. This can be accessed online or by directly dialing into the system. The Grady Homepage (www.gmh.edu) has a “Simonweb Paging” tab specifically for online paging and requires only your network ID and password to access. Text pages and group pages can be sent through this mechanism.

The Emory Midtown Operator can be contacted at 404-686-1000 and can assist you with signing out your pager to a phone number. They can also assist with getting pages sent directly to smartphones, but note that not all areas of the hospital receive a strong cell phone signal.

C. Blackboard (includes call and conference schedules for medicine)

Sign on to blackboard for Emory faculty can be performed at the website www.classes.emory.edu or perform a google search on Blackboard Emory. If you are unable to logon to Blackboard, contact the Emory help desk at 404-727-7777.

D. Finding out who is on Call for Other Specialties

This can be found on the website: www.gradyinfo.com. This site also includes links to Blackboard, New Innovations (for evaluations) and the Emory Branch libraries.

II. Getting Between Grady and Other Hospitals

PLEASE NOTE THAT THE EMORY SHUTTLE GOES BETWEEN ALL OF OUR MAIN HOSPITALS.

Grady to the Atlanta VAMC:

Main route: Turn right out of the main Piedmont parking deck exit (going towards the main Grady building). Take your first left and go 1 block, then your first right and drive one block. At the next stop sign, take a right onto Pratt Street. Drive along this road until you come to the next stoplight (this will be the other side of Grady). Turn left onto Decatur St. Follow this street (it will become Dekalb Street) for 2-3 miles until you see a large RE-MAX office sign. The next left is Clifton Street. Turn here. Follow Clifton north straight across the McLendon and Ponce lights. Turn right at the next major intersection onto North Decatur Road. At the next major intersection, take a left onto Clairmont road. Follow this road to the base of the hill, where you will see the South entrance to the VA. Proceed around to the large back parking deck.

Alternate route: Turn left out of the main Piedmont parking deck exit, and then take your next right on Ponce Road (one way). After about a mile, take a right onto Ponce de Leon Avenue. Follow Ponce (or route 78) through numerous stoplights. After you go under a stone railroad bridge, the road will fork. Stay left: this is Scott Boulevard. At the next major intersection, turn left on Clairmont road. Follow this road until you come to the VA at the bottom of a large hill. Use the south entrance and park in the large deck in back.
Grady to Emory Hospital and School of Medicine:

Main route: Follow the main route directions as if you were going to the VA. When you are on Clifton and reach N Decatur Rd, go straight through this intersection. You will see Emory hospital on the left and Lowergate parking on the right.

Grady to Emory Midtown:

Main route: Turn left out of the main Piedmont parking deck exit, and then take your next right on Piedmont road (one way). Take a left on Ralph McGill Boulevard and your second right onto Peachtree street. Emory Midtown will be on the left. Park in the main visitor/staff deck.

Alternate route: Turn left out of the main Piedmont parking deck exit, and then take your next right on Piedmont road (one way). Take a right at the fourth light onto International Boulevard (following signs to I-85 north). Turn left and merge onto I-85 N. Take the second exit, labeled Emory University Hospital Midtown/Linden Ave. Go straight through the first intersection (West Peachtree St. - one way the wrong way) and turn right on Peachtree St. (two way). Emory Midtown will be on your right. Follow the signs to the main visitor/staff parking deck.

Parking at Emory University Hospital
** Michael Street deck (M-Shuttle) runs from the hospital every 7-9 minutes (5a - 9a and 3:30p - 8p) and every 15 minutes (9a - 3:30p and 8p - 12:30a).
Please also note that on weekends the Lowergate Parking Deck is open to all staff.
Please see the attached map for shuttle service around Emory University Hospital.
III. Emory Resource Access

A. Faculty Development

A tremendous amount of information on faculty development at Emory is available online at: http://medicine.emory.edu/faculty_staff/faculty

B. Emory Faculty ID

The EmoryCard is the official Identification Card of Emory University and can be obtained on the first floor of the Boisfeuillet Jones Building, Room 101. The office is open Monday thru Friday from 8:30am until 4:30pm and can be contacted at 404-727-6095. The EmoryCard also permits access to facilities and events and can be used to purchase goods and services at the university and at community merchants. The card allows common university area access (such as access to the Woodruff Library).

C. Emory Software

Software is available at a discount or sometimes as a free download at the Emory Software Distribution Center. Information is available at: www.software.emory.edu or by performing a search on the Emory Software Distribution Center.

IV. Recreational Opportunities

A. Arts and Concerts at Emory

Information about arts and concerts at Emory, including information about free concerts, is available at www.arts.emory.edu. The link to “events calendar” allows creation of a custom calendar based on areas of interest. The Schwartz Center for Performing Arts 1700 N. Decatur Road is one of the newer Emory concert venues, with parking available for evening performances (recently has been free parking in the evenings) in the adjacent Fishburne parking deck accessible off North Decatur Road less than one block west of Clifton Road and just west of the Schwartz Center. The Carlos Museum in on the main quad and includes permanent and temporary exhibits.

B. Discount Ticket Booth and Information Desk at Emory Dobbs University Center (DUC)

The tickets and information desk is located within the DUC on the Emory campus. General Emory information, information about on-campus programs, and discounted tickets for local movie theaters and some area attractions are available. The phone number is 404-727-INFO (4636) and additional information is at http://www.emory.edu/DUC/. Clicking on the link to “info desk” on the website gives access to the tickets available.

C. Membership in Emory Health and Fitness Centers

There are three health centers at Emory which faculty can join at a discounted rate. The largest is the George W. Woodruff Physical Educational Center on the main campus, which has an Olympic indoor pool. The smaller Biomeyer Health fitness center on the main campus is for faculty and staff only. The Student Activity and Academic Center on Clairmont Road is the closest to (just South of) the Atlanta VAMC and includes an Olympic size outdoor pool. Additional information, as well as information on other athletic activities, can be found at http://www.emory.edu/home/life/athletics/. 