

DEPARTMENT OF MEDICINE

RESEARCH ADMINISTRATION SERVICES

Notice of Intent to Submit a Grant or Contract Proposal

Completion of this form is requested of **all** Faculty members (and other applicants) planning to prepare a grant or contract proposal to any governmental, corporate, or foundation sponsor. It will be used to coordinate resources for support of proposal development. (Note: Faculty can also provide information required by email domraspreaward@emory.edu, telephone or in-person)

Please complete this form and email it to your local Research Administration Services (RAS) at [\[domraspreaward@emory.edu\]](mailto:domraspreaward@emory.edu) as early as possible.

PI/PD Name Today's Date

Campus Telephone Number Email Address

Collaborator(s) (please list)

What is the principle activity proposed?

Type of Project?

Working Title?

Have you identified a funding source? Which one?

If NIH, mechanism (e.g., R01, P-series, etc)? RFA/PA/Other Identifier?

RFA/PA/Program Web Link or URL? Prior Approval

Limited Funding (Yes or No) Internal Submission (Yes or No)

Deadline Dates for Grant/Contract Submission

Letter of Intent Deadline Date: Mode of Transmission?

Full Proposal Due Date: Mode of Transmission?

Primary Contact Name/Phone/Email:

Duration of the Project (Years) Maximum Annual Budget Allowed

Is cost sharing or matching required or anticipated?

Will the project involve subcontracted activities?

Location(s) of majority of activities

Will any of the following regulated activities be involved (select all that apply)?

- | | |
|--|--|
| <input type="checkbox"/> Human Subjects Research | <input type="checkbox"/> Recombinant DNA |
| <input type="checkbox"/> Animal Subjects Research | <input type="checkbox"/> Patents, Copyrights, and/or Possible Inventions |
| <input type="checkbox"/> Primates | <input type="checkbox"/> Radiation |
| <input type="checkbox"/> Device Trial | <input type="checkbox"/> Material Transfer Agreements |
| <input type="checkbox"/> Hazardous Materials/Toxic Chemicals | <input type="checkbox"/> Export Controls |
| <input type="checkbox"/> Regulated Biological Materials | |