The Department of Medicine (DOM) is accepting applications for the eleventh round of the FAME (Fostering the Academic Mission in the Emory DOM) grant program, which is designed to provide support for clinical faculty to dedicate up to 20% of their professional time to scholarly activity, including research, education, quality improvement (QI) projects and mentoring. One FAME grant will be awarded by the Department of Medicine, with additional potential awards supported by divisions, and one FAME grant will be supported by the Health Services Research (HSR) Center. Grants will cover a 12-month period beginning 9/1/20. The guidelines for the 2020 FAME Grant application and funding process are as follows:

1) Applications are restricted to DOM faculty whose salary is fully funded by clinical sources (Emory Clinic professional billings, Emory Medical Care Foundation professional billings, Grady expense or VA Medical Center clinical funding). Faculty with a small percentage of salary covered by clinical trials are eligible with approval from their division director. Applicants must have an active faculty appointment at the time of grant submission.

2) The salary support provided will be up to 20% of the applicant’s base salary, not to exceed 20% of the 50th percentile of Association of American Medical Colleges (AAMC) compensation for the faculty member’s rank and specialty.

3) Each application must describe a specific project that fits into the following categories:
   - **FAME teaching grants** are intended to support education-related activities, to include activities such as developing a new curriculum, implementing a new curriculum, evaluating the outcomes of specific educational proposals, and developing innovative approaches to education or mentoring. Awards are not intended to support routine clinical teaching time.
   - **Grants for pilot projects** will be granted to physicians who do not already have funded projects but wish to generate preliminary data to support extramural funding applications, or to engage in other scholarly activity including QI.
   - **Release time grants** are intended for physicians who have successfully competed for funds through other mechanisms but need protected time to carry out the projects. If protected time is not provided through the funding already received, the FAME Grant will provide funds to cover up to 20% effort.
   - **New this year! Health services research grants** are intended to support pilot research projects to collect preliminary data for a future external HSR grant (e.g., NIH, AHRQ, PCORI, VA HSRD, etc). The proposal ideally will involve multiple disciplines (e.g., clinical expert + methodologist) examining innovative solutions for issues such as healthcare quality, costs, equity/access to care or dissemination and implementation research. The focus can be local, regional, national, or international, but must include coinvestigators with primary appointments from a minimum of two schools. In addition to the salary support outlined above, the recipient will also receive support from the HSR Center for assistance with data collection and/or analytic support.

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**KEY DATES**
- **Letter of intent due**: Monday, Jan. 13
- **Full application due**: Monday, March 2
- **Awardees notified by**: Monday, April 6
- **Funding cycle begins**: Tuesday, Sept 1
4) The Division Director of each applicant for a FAME grant must approve the FAME grant application and guarantee protected time for the applicant to be used as delineated in the application. The Division Director shall determine the maximum number of FAME grants that can be accepted in the division per year, but will accept at least one grant within the division should it be approved for funding.

5) Grants will undergo peer review by a panel of senior faculty selected by the Chair of Medicine. Notification of award will be made by the beginning of May. Review criteria will include the qualifications of the applicant (including the potential for continued academic contributions), the goals of the project, the identification of clear milestones, the support of an established mentor and the impact of the proposed project on the Department of Medicine, the School of Medicine (SOM), Grady, the Emory Clinic (TEC) or the Veteran’s Affairs Medicine Center (VAMC).

6) The granting period is 9/1/20 – 8/31/21, with a progress report to be submitted to the DOM each quarter. In addition, each awardee shall participate in two face-to-face meetings with a senior faculty advisor appointed by the chair. Failure to provide sufficient evidence of progress may result in a request for individual meetings, more frequent evaluation of progress, or discontinuation of FAME grant support.

7) Successful FAME grant awardees are expected to respond to annual requests for information on how the grant advanced their careers or resulted in acquisition of external funding. They are also expected to present their research at DOM Research Day upon completion of the project. For HSR grants, investigators are expected to prepare a draft manuscript and a specific aims page for an expected external submission.

8) Grant deadlines: Candidates wishing to apply for this award must submit an e-mail to DOMresearch@emory.edu stating the name of the candidate, the candidate’s division and the proposed title of the project by Monday, 1/13/2020. This e-mail serves as a “letter” of intent and is a required part of the application process. The full FAME Grant application is due on Monday, 3/2/2020 and must follow the guidelines described in the instructions below. These instructions are also posted on the DOM research website. Please submit a single PDF file of the completed application and supporting materials to DOMresearch@emory.edu.

**INSTRUCTIONS FOR PREPARATION OF 2020 DOM FAME GRANTS**

A reminder for those who plan to attend the FAME Grant Writing Workshop: The dates are as follows, and all sessions will be offered via Zoom:

- Friday, January 17 from 8-9 am “Writing a compelling problem statement”
- Friday, January 31 from 8-9 am, “Developing the background and significance” and 9-10 am coaching session
- Friday, February 14 from 8-9 am “Evaluation methods” and 9-10 am coaching session

Applications must be prepared in Arial size 11 font with 0.5-inch margins. The name of the applicant must be included in a header on each page, and every page of the final document must be numbered consecutively in PDF format. Please include:

1) The Principal Investigator’s CV in the School of Medicine format.

2) A cover page with the title of the application, the applicant’s name, department and division, and address. Also indicate the type of grant (teaching, pilot, release time, HSR) for which you are applying. The
cover page must be signed by the applicant and by the applicant’s Division Director. By signing this page, the Division Director indicates support for the application and acceptance of the terms of the grant.

3) The goals of the proposed award (limit 1/2 page).

4) A description of the proposed project (limit 6 pages [not including references, which should be provided on an additional page]).

- For teaching awards, this section should include a description of the current state of teaching in the proposed area, the need for the proposed program, and details concerning how the program will be implemented and evaluated.

- For pilot research projects, including quality initiatives, this section should include a description of the Background, Significance, Experimental Design and Expected Outcomes of the proposed research or quality initiative, including preliminary data, if available.

- For release time awards, this section should include a description of the funded project according to the above guidelines, and a statement of what is supported by the grant and why release time is necessary.

- For health services research awards, applications should generally follow NIH guidelines, and include the following:
  - Specific Aims (1-page limit)
  - Research Strategy (5-page limit) – to include Significance, Innovation, and Approach
    - Applicants are encouraged to clearly specify the trajectory of the research project, and how this pilot grant would lead to a future research study and grant funding.

5) A description of the milestones to be achieved at each quarterly review. The achievement of these goals will be evaluated via the quarterly progress reports and/or face-to-face meetings with senior advisors appointed by the Chair (limit 1/2 page). Please note that if IRB approval is necessary, applicants are strongly encouraged to complete the IRB application process prior to the start of the grant.

6) A description of the impact of the project on the Department of Medicine, the School of Medicine, Grady, VAMC or TEC, and a plan for measuring that impact (limit 1/2 page).

7) A letter of support from the proposed mentor for the project describing the specific commitment of the mentor to support the applicant’s project and the process through which the mentor will assist the applicant in meeting the identified milestones.