DOM Faculty Orientation Resources

I. DEPARTMENT OF MEDICINE
1. Welcome letter from Dr. David Stephens, Chair
2. Administrative Contacts
3. Faculty Development Program – we offer a number of programs, including awards, mentoring, grant reviews and CV reviews described below, to support many different aspects of academic life
4. Promotions & Tenure – timelines, material templates and samples (including CV) and packet checklists
5. Faculty Review – performance evaluation policy and process
6. How to Get IT Help in the DOM
7. Service
   i. Service as a Faculty Member
   ii. Service Portfolio
   iii. Service Opportunities
   iv. Project M-PACT
8. Internal Medicine Residency Program
9. Education
   i. The Teaching Portfolio – helpful slideshow to aid in developing your portfolio
   ii. Teaching Portfolio Guidelines & Template
   iii. Graduate Division of Biological and Biomedical Sciences (GDBBS) directory
   iv. Learning to be Better Teachers – annual course held at the beginning of the year
   v. Clinical Skills Refresher Course – annual course to improve those skills for physicians and educators; look for updates via email
10. DOM Research Website – extensive information for both early career and experienced researchers as well as administrators
    i. Data Analytics and Biostatistics Core – seeks to provide high quality Biostatistics and IT Data management services
    ii. Hitchhikers Guide to Research – how-to guide to help you quickly and easily navigate regulatory requirements at Emory.
    iii. Internal Grants and Bridge Funding – opportunities for funding within the DOM
    iv. Core Facilities – links to service centers / core labs
    v. Find a Collaborator – database of DOM investigators interested in collaboration and link to add your information

II. EMORY UNIVERSITY
1. Faculty Handbook
2. Statement of Principles Governing Faculty Relationships (“The Gray Book”)
3. Policies & Procedures for Faculty Members Involved in Sponsored Research & Technology Transfer
4. Human Resources – main website

III. SCHOOL OF MEDICINE
1. New Faculty Orientation Schedule
2. Conflict of Interest Policy
3. Guidelines on Promotion, Appointment, & Tenure
4. Policy on Industry and Other External Professional Relationships
5. Policies on Commitment, Private Consulting, and Other Extraordinary Contributions
6. Atlanta Clinical and Translational Science Institute (ACTSI) – an NIH-funded partnership of Emory University, Georgia Tech, and Morehouse School of Medicine aimed toward fortifying and accelerating scientific discoveries to patients
   a. ACTSI Resources for DOM
   b. ACTSI Brochure (expanded information about each program) and flyer (brief overview)

KEY: All
   Education
   Research
   Clinical Excellence