Placing Orders for DEA/Pharmacy Drugs  
(Effective 7/2.6/2010 from: "Express, Emory" e-market@emory.edu)  

Emory University orders for DEA controlled substances and pharmaceuticals must now be completed by entering your request through Emory Express directly to McKesson Medical, our contracted medical supplier honoring special Novation pricing.

To expedite future orders, customers who order DEA controlled substances and pharmaceuticals should setup an account by contacting Emory's representative, Don Ball, at McKesson Medical (contact information provided below).

A copy of the following must be provided:

- DEA certificate
- Physician license
- Shipping address (must match DEA information)
- Completed questionnaire (attached)

An account with McKesson Medical will then be created for each customer. This account will contain Novation pricing, which provides additional savings 'over standard product costs. Customers will also be given login information specific to their account within the McKesson Medical website where correct pricing information can be obtained before orders are placed. Once the pricing is obtained, however, all requests for DEA/pharmaceuticals are required to be entered into Emory Express using the non-catalog item form. The requisition is to include the customer-specific McKesson Medical account number - this should be placed in the External Notes field on the requisition . Also note that for any future orders, the shipping address must match the DEA certificate or the order will not be processed by McKesson.

If you have an immediate drug request and do not have an account with McKesson Medical, there will be a 3-5 day delay while your account is set up. To initiate setup, please prepare a requisition in Emory Express. In order to get correct pricing, email Don Ball with the product description and NDC number of the item. A copy of the DEA certificate, physician license, and completed questionnaire must be attached to the requisition at that time.

**Note that orders will not be processed by McKesson if the shipping information on your order does not match the shipping information attached to the DEA license.**

If you have and questions or would like assistance in placing your DEA controlled substances and pharmaceuticals orders, please call Emory Customer Care at (404) 727-5400. If you would like assistance in setting up your McKesson Medical account before placing an order, please contact Don Ball using the information provided below.

Contact Information for McKesson Medical-Surgical:  
Don Ball, Sales Manager  
Email: Don.Ball@mckesson.com  
Cell: 678-549-0632  
Office: 770-614-4 700  
McKesson Medical-Surgical website: https://mms.mckesson.com/index.mck  
Tel: 866-563-3644