2015 FAME Grant Program
Emory Department of Medicine
LETTER OF INTENT due Tuesday, March 10, 2015
APPLICATION DEADLINE Friday, May 1, 2015

The Department of Medicine (DOM) is accepting applications for the sixth round of the FAME (Fostering the Academic Mission in the Emory DOM) grant program, which is designed to provide support for clinical faculty to dedicate up to 20% of their professional time to scholarly activity, including research, education, quality improvement (QI) projects and mentoring. Up to two FAME grants will be awarded competitively for a 12-month period, beginning September 1, 2015. The guidelines for the 2015 FAME Grant application and funding process are as follows:

1) Applications are restricted to DOM faculty whose salary is 100% funded by clinical sources (Emory Clinic professional billings, Emory Medical Care Foundation professional billings, Grady expense or VA Medical Center clinical funding). Applicants must have an active faculty appointment at the time of submission of the grant.

2) The salary support provided will be up to 20% of the applicant’s base salary, not to exceed 20% of the 50th percentile of Association of American Medical Colleges (AAMC) compensation for the faculty member’s rank and specialty.

3) Each application must describe a specific project that fits into the following categories:
   o **FAME teaching grants** are intended to support education-related activities, to include activities such as developing a new curriculum, implementing a new curriculum, evaluating the outcomes of specific educational proposals, and developing innovative approaches to education or mentoring. Awards are not intended to support routine clinical teaching time.
   o **Grants for pilot projects** will be granted to physicians who do not already have funded projects but wish to generate preliminary data to support extramural funding applications, or to engage in other scholarly activity including QI. These awards will provide for up to 20% effort for the faculty member.
   o **Release time grants** are intended for physicians who have successfully competed for funds through other mechanisms but need protected time to carry out the projects. If protected time is not provided through the funding already received, the FAME Grant will provide funds to cover up to 20% effort.

4) The Division Director of each applicant for a FAME grant must approve the FAME grant application and guarantee protected time for the applicant to be used as delineated in the application. The Division Director shall determine the maximum number of FAME Grants that can be accepted in the division per year, but will accept at least one grant within the division should it be approved for funding.

5) Grants will undergo peer review by a panel of senior investigators selected by the Chair of Medicine. Notification of award will be made on or before May 18, 2015. Review criteria will include the qualifications of the applicant, the goals of the project, the identification of clear milestones, the support of an established mentor and the impact of the proposed project on the Department of Medicine, the School of Medicine (SOM), Grady, the Emory Clinic (TEC) or the Veteran’s Affairs Medicine Center (VAMC).

6) The initial granting period is September 1, 2015 – August 31, 2016, with a progress report to be submitted to the DOM each quarter (December 1, 2015; March 1, 2016; June 1, 2016; September 1, 2016). In addition, each awardee shall participate in two face-to-face meetings with a senior faculty reviewer appointed by the chair. Failure to provide sufficient evidence of progress may result in a request for individual meetings, more frequent evaluation of progress, or discontinuation of FAME Grant support.

7) Candidates wishing to apply for this award should submit an email to Ashley Freeman at DOMresearch@emory.edu that serves as a letter of intent and specifies the name of the candidate, the candidate’s division and the proposed title of the project, by March 10, 2015. The full FAME Grant application is due at 5:00 PM on May 1, 2015, and must follow the guidelines described in “Instructions for Preparation of 2015 DOM FAME Grants” on the next page of this announcement and also posted on the
DOM research website. Please submit a PDF file of the completed application and electronic copies of supporting materials to Ashley Freeman at DOMresearch@emory.edu.

INSTRUCTIONS FOR PREPARATION OF 2015 DOM FAME GRANTS

Note: An optional but strongly encouraged grant preparation class will be offered on Thursday, March 26, 2015 from 11:00AM – 1:00PM in the Woodruff Memorial Research Building, room 317 (3rd floor, just outside the main elevators). Click to add to your calendar.

Applications must be prepared in Arial size 11 font with 0.5 inch margins. The name of the applicant must be included in a header on each page, and every page of the final document must be numbered consecutively. Please include:

1) The Principal Investigator’s CV using the NIH biosketch format (template available on the DOM research website, limit four pages).

2) A cover page with the title of the application, the applicant’s name, department and division, and address. The cover page must be signed by the applicant and by the applicant’s Division Director or Department Chairman.

3) The goals of the proposed award (limit 1/2 page).

4) A description of the proposed project (limit 6 pages [not including references, which should be provided on an additional page]).

   • For teaching awards, this section should include a description of the current state of teaching in the proposed area, the need for proposed program, and details concerning how the program will be implemented and evaluated.

   • For pilot research projects, including quality initiatives, this section should include a description of the Background, Significance, and Experimental Design of the proposed research, including preliminary data, if available.

   • For release time awards, this section should include a description of the funded project according to the above guidelines, and a statement of what is supported by the grant and why release time is necessary.

5) A description of the milestones to be achieved at each quarterly review. The achievement of these goals will be evaluated via the quarterly progress reports and/or face-to-face meetings with senior faculty appointed by the Chair (limit 1/2 page).

6) A letter of support from the proposed mentor for the project describing the specific commitment of the mentor to support the applicant’s project and the process through which the mentor will assist the applicant in meeting the identified milestones.

7) A description of the impact of the project on the Department of Medicine, the School of Medicine, Grady, VAMC or TEC, and a plan for measuring that impact (limit 1/2 page).

8) A letter from the applicant’s Division Director indicating support for the application and acceptance of the terms of the grant.